

**VOLUNTEER FORM TO SERVE ON  
THE SWALLOWTAIL OWNERS ASSOCIATION  
BOARD OF DIRECTORS**

At the next Annual Meeting, scheduled for October 8, 2024 at 10:00 am, owners will elect two (2) members to serve a three (3) year term on the Board of Directors. Board members meet at least twice annually with the management of The Club Group to conduct the business of the Association. Board Members are reimbursed for actual expenses incurred for travel, lodging and meals. The list of nominees will be included on a Proxy Form with the Notice of Annual Meeting. Please complete this Volunteer Form if you have an interest in serving on the Board of Directors for your Association.

**TO BE CONSIDERED, YOUR FORM MUST BE RECEIVED BY August 1, 2024.**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**VILLA/WEEK:** Swallowtail -

**OCCUPATION:** \_\_\_\_\_  
(IF RETIRED, LIST PRIOR OCCUPATION)

**TELEPHONE:**      **HOME:** \_\_\_\_\_      **OFFICE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_      **E-MAIL:** \_\_\_\_\_

**List experience, such as service on a Real Estate Advisory Board, Property Management Committee, or any other experience which may qualify you as a candidate:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How would your participation benefit the Association?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What specific issues or areas of Association management are of interest or concern to you?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If nominated, your name, hometown location, occupation, and education, along with a brief profile, will be included with the Notice of Annual Meeting. To assist in this effort, please provide a summary (75-100 words or less) of your experience, and why you would like to serve as a Director. Please do not abbreviate words or company names. Print clearly or type. Attach additional paper as necessary.**

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**Signature:** \_\_\_\_\_

**Note: Please be sure that you can commit to attending at least two meetings per year before volunteering to serve. Elected Directors will have their names and email address listed in Association publications. This will permit other owners to contact you regarding the operation of their Swallowtail property.**

**Complete and mail, email or fax to:**

**Talyn Silva  
The Club Group, Ltd.  
PO Box 6989  
Hilton Head Island, SC 29938  
Fax: (843) 363-5799  
Email: tsilva@cglhhi.com**

**The submittal of a volunteer form is not a guarantee of being selected as a candidate. Information submitted is proprietary and will be used only by the Board of Directors with the exception of your profile which will be included with the Notice of Annual Meeting should you be selected.**

**THIS FORM MUST BE RECEIVED BY August 1, 2024**